



# Commack Middle School

an International Baccalaureate World School

## CMS SBMT

### Meeting Minutes

11/26/19



#### Committee Members

Mrs. Ferreri, Mr. Stavrinadis, Mrs. Cárdenas, Mr. Larson, Mrs. Panos, Mrs. Echauri, Mrs. Vaughn, Mrs. O'Boyle, Mr. Harris, Mrs. Breslin, Mrs. Walsh, Mrs. Pappachen, Mrs. Fein.

The meeting began promptly at 3:00pm. The committee began by approving the minutes for the October meeting.

#### • Building Happenings:

Mr. Larson shared that there have been many exciting events happening in our building during the month of October.

##### 1. 11/8/19 – End of the first marking period

- a. 6<sup>th</sup> grade students have transitioned to the building with relative ease. Staff members have continued to help students adjust to their schedule and coarse work as well as other school related activities
- b. After-school bussing of students has been a challenge. A small number of busses are getting to the building late.
- c. **CMS Food Drive** - School social workers, with help from Student Government and National Junior Honors Society, are working to help families in need by putting together "tradition baskets". The event was a big success

##### 2. Parent/Teacher Conferences - Mr. Agovino, filling in for Ms. Cárdenas, spoke about the process of scheduling parent/teacher conferences

- a. The current structure provides parents a given date and time to sign up. Parent members expressed their concern and frustration over the system, as some parents in the district log on at the moment the system allows parents to sign on, then take a majority of the available time slots.
- b. A recommendation by the committee members was to have teachers request certain parents to attend conferences.
  - i. Mr. Larson expressed that the building would consider adding 15 more time slots to the parent conferences due to overwhelming demand from parents in the community
  - ii. Examples of staff solutions were presented; for example, a staff member provides a flyer/questionnaire to parents asking for what specific items they would like to discuss for the purpose of setting an agenda for the conference.

##### 3. Career Cafe - Mr. Larson shared that over 30 professionals throughout the Commack community came to the middle school and worked with our eighth grade students. Students were engaged; the large group of students were very organized and well informed. Overall, the event was a great success for both students and community members.

#### • Upcoming Concert Dates:

Winter Concert dates were announced for 12/2, 12/4, 12/10, and 12/18. A reminder message to the community was send out on Friday

The meeting adjourned at 3:30pm.

Respectfully submitted,  
Mr. Stavrinadis

Meeting Date	Minutes Recorded By	Meeting Date	Minutes Recorded By
9/24/19	Mr. Larson	2/25/20	Mr. Harris
10/29/19	Mrs. Echauri	3/31/20	Mrs. Walsh
11/26/19	Mr. Stavrinadis	4/28/20	Mrs. Pappachen
1/28/20	Mrs. Ferreri	5/26/20	Mrs. Fein

