

# COMMACK UNION FREE SCHOOL DISTRICT

Commack, New York 11725



## Rolling Hills Primary School

25 McCulloch Drive

Dix Hills, New York 11746

Jessica Santarpia  
*Principal*

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August 24, 2022

Dear Rolling Hills Families,

I hope this letter finds you enjoying the last days of summer and eagerly awaiting the start of a new school year! The staff and I are excited to welcome you to a new year at Rolling Hills. I wanted to take a moment to share more detailed information for our school.

Our school year begins at 9:15AM on Tuesday, September 6, 2022. Our walker line for dismissal begins at 3:10PM. If you have decided to not utilize transportation this year and designate your child a permanent afternoon walker, please be sure to fill out the Walker Dismissal Google Form that was sent earlier this week from the primary schools. For students who are utilizing transportation, our busses will depart between 3:20PM and 3:30PM. We ask for your patience with both arrival and dismissal as it does take a little longer the first few days of school. It is imperative that a parent or guardian be present at the bus stop each day. If someone other than a parent or guardian is present, they must be listed on the Bus Designee Form. This form can be found on the website under the Transportation Department. If you need assistance finding this form, please call the Rolling Hills main office. Please see the reverse side of this letter regarding specific routines for arrival and dismissal, which continue to be enhanced each year.

As a reminder, bus passes will be mailed home to all eligible students by the transportation department. If you do not receive your bus pass, please call transportation at 631-912-2020. Class placements are not mailed home and will be posted to the Parent Portal on Monday, August 29, 2022. Emergency Contact information needs to be inputted into the Parent Portal, so please complete that information prior to the start of the school year and log on throughout the year and modify this information if it changes.

Lunch and breakfast menus as well as ordering and payment information can be found on the school website under the "Parents" tab by clicking on Lunch Menus. If your child is buying breakfast and/or lunch, please be sure to place your order on the Meal Planner App prior to 9:00PM each evening (lunch count is not taken daily in the classroom). You can also order for up to a month at a time. The cost of breakfast is \$2.20 and the cost of lunch is \$2.70 daily. Payments can be made online and all information can be found on the website. If you need assistance, please call the main office or stop by on visitation day.

As a reminder to all of our incoming Kindergarten families, our Kindergarten PTA Meet and Greet is on Tuesday, August 30, 2022 from 10:00AM -11:00AM. Please enter through the back gate at the far end of the parking lot and our PTA volunteers will be there to greet you. The PTA will also have a Spirit Wear table set up for you if you would like to purchase Rolling Hills Spirit Wear. This is a great opportunity to meet other families and for your child to meet some classmates.

On Thursday, September 1, 2022, we invite you to join us for our visitation. All students and their parents are invited to visit their classroom and meet their teacher anytime between 10:00AM and 12:00PM. If you purchased a PTA school supply kit, your kit will be available in your classroom. If you did not purchase a kit, please bring your school supplies with you on the visitation day. Furthermore, we will place on your child's desk, a packet containing an Early Dismissal Card (yellow) and other pertinent documents that must be returned to school on the first day. Students will receive a name tag (all students) and a colored bracelet (kindergarten only) to wear on the first few days of school that matches the color of the flag outside each classroom. If you need to drop off medication to our school nurse, please bring your medication on Visitation Day and meet our school nurse, Mrs. Hawkins at the Nurse's Table set up in the front breezeway between 10:00AM and 12:00PM.

On Thursday, September 22, 2022, we will have our Open House. The times are posted on the district calendar and more information will be posted to Backpack News during the first few days of school. On that evening, you will have the opportunity to meet with your child's teacher and learn about your child's educational program. Also, I encourage you to join the PTA and become involved in our wonderful committees. The PTA helps to provide many great opportunities to our students. Information regarding the PTA will be in your child's Welcome Packet on their desk on visitation day.

This is going to be a rewarding year for everyone! Enjoy the rest of the summer and we are eagerly awaiting the arrival of all of the students on Tuesday, September 6, 2022!

All my best,

*Jessica Santarpia*

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Principal

### **Rolling Hills Arrival/Dismissal/Bus Reminders**

#### **Arrival:**

- Busses arrive to Rolling Hills between 9:10AM and 9:15AM.
- Walkers may arrive between 9:15AM and 9:25AM.
- Staff will begin unloading busses at 9:10AM and direct walkers to come down the sidewalk paths at 9:15AM.
- If your child is a walker and you arrive prior to 9:15AM, please kindly wait in your car or with your child on the area at the start/end of the bus circle near the colored cones as **we cannot accommodate walkers waiting near arrival doors or on the sidewalks in front of the building.**
- The front walkway will be divided in half with cones (we ask that parents do not go beyond this point) and staff will assist students to use both main entrances.
- The bus loop will be closed to all cars.
- When parking, please be mindful not to block the crosswalk, park in the intersection or park in a NO Parking area.
- If you arrive to the building after 9:30AM, your child will be marked late and you need to walk them to the visitor entrance.
- All students and families must use the designated crosswalks and sidewalks. **Do not** walk across the front bus loop as busses will be entering, unloading students and departing.

#### **Dismissal:**

- All individuals picking up a student or students must show their ID and be **designated on the Google Form** as a walker pick up for that student.
- Please remember to bring ID each day as different staff members may assist with walker dismissal.
- Walker dismissal begins at 3:10PM.
- *Student Walker Sign Out Door – **Gymnasium Door*** on the side of the building. Please use the walkway along the front of the building and enter through the black gate.
- Busses will begin loading between 3:20PM and 3:30PM. Please be patient as bus routes may take a little longer the first few days of school.
- A parent or guardian must be present at the bus stop each afternoon. If someone other than a parent or guardian is present, they must be listed on the **Bus Designee Form**. This can be found on the Commack Website.
- Please note: All early dismissal pick-ups must be done prior to 2:45PM. Staff is preparing for dismissal after 2:45PM and we cannot accommodate pick-ups between 2:45PM and 3:10PM.
- If your child typically rides the bus or attends Aftercare, but you are picking them up as a walker on any day, you must provide a written note to your child's teacher and indicate who will be picking up your child.

*We ask for your patience and understanding with both our walker and arrival/dismissal routines at the start of the new school year. Thank you in advance!*