

COMMACK UNION FREE SCHOOL DISTRICT
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PAUL K. SCHMELTER
Principal

DONNA FORBES
Asst. Principal

Burr Intermediate School
Burr Road
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Dear Parents/Guardians,

Burr Intermediate School's Open House is scheduled for **MONDAY, SEPTEMBER 16, 2019**. Parents will have the opportunity to meet their child's classroom teacher and special area teachers who will be present to share information about the many educational opportunities, activities and events available to our students. The program for *3rd grade parents and any families new to Burr* will consist of a brief meeting in the **auditorium**, followed by a presentation in your child's classroom (see below). Parents of returning 4th and 5th grade students should report directly to their child's classroom. Since these presentations are designed for parents, please understand that ***neither the students nor their siblings are invited to attend Open House***. Please refer to the schedule below for meeting times and locations.

Time	Meeting	Location	Grade Level
6:30 – 6:45p.m.	General Meeting	Auditorium	3 rd Grade Families & New Entrants
6:50 – 7:20p.m.	Classroom Visitation	Classrooms	3rd grade
7:25 – 7:55p.m.	Classroom Visitation	Classrooms	5th Grade
8:00 - 8:30p.m.	Classroom Visitation	Classrooms	4th Grade
7:00 -8:15p.m.	Special Area Teachers & Related Services (optional for parents)	Gym/art/music rooms	All Grades

During your classroom visit, our teachers will present a general overview of the instructional program at Burr. Please remember that Open House is not an evening to discuss your child's individual performance with the teacher. Individual parent-teacher conferences will be held in early December. Parents who wish to discuss their child's classroom performance may also contact the teacher by telephone or email to schedule a mutually convenient time to have that private conversation.

We are looking forward to partnering with you to provide your child with a positive and engaging educational experience this year.

Warm Regards,

Paul K. Schmelter
Principal