

**John Mandracchia-Sawmill Intermediate School
Commack, New York**

Michelle Tancredi-Zott
Principal

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September 5, 2019

Dear Parents/Guardians of MSIS Students:

I look forward to meeting you at our "Open House" scheduled for Monday, September 16, 2019. This evening is designed to provide parents with an opportunity to meet the classroom teacher and to receive an overview of the instructional program planned for the year.

The time schedule for grade presentations has been planned to accommodate families who have children in different grades.

The Open House schedule is as follows:

6:30p.m. - 7:10p.m.	Grade 3 Classroom Presentations
7:10p.m. – 7:50p.m.	Grade 5 Classroom Presentations
7:50p.m. – 8:30p.m.	Grade 4 Classroom Presentations

Parents will have the opportunity to visit our "Special Area" teachers (Art, Computer, Library, Music, Resource Room and Speech) anytime between 6:30p.m. - 8:30p.m. You can visit the AIS (Reading & Math) Department in the Library from 6:00p.m. – 6:30p.m. for their presentation.

Parents are reminded that Open House is not an evening for parents to discuss their child's individual performance with the teacher. If you wish to speak with your child's teacher regarding your child's progress, please contact the teacher to arrange a meeting. Individual parent/teacher conferences will be held on December 5 or December 6.

As you are aware, parking will be difficult. Please carpool if possible. If you live within walking distance, please help us by walking or parking at Wood Park Primary School and then walk to Mandracchia-Sawmill. Open House is a great time to join our PTA and to sign up to volunteer on our many committees. We encourage you to be active participants in our school community.

I hope to see you at our Open House. I know it will be a very informative evening for all.

Sincerely,

Michelle Tancredi-Zott
Principal