

# *Commack Middle School*

## **School-Based Management Team**

### *Meeting Minutes*

*November 2, 2016*

#### *Members and Membership Groups*

<i>Administration</i>	<i>Community</i>	<i>Teaching Staff</i>
Anthony Davidson	Melissa Gordon	Ed Cuff
Christina Sapienza	April Haupt	Roger Eisenhardt
	Laurie Schoenfeld	Susan Boyce
		Mary Nerko
<i>CTA</i>	<i>Support Staff</i>	
Carolyn Burton	Veronica Plotke	

#### **Introductions**

- Meeting began at 3:00 pm.

#### **Adoption of Minutes from October 5, 2016**

- The minutes from the October 5, 2016 meeting were adopted

#### **Old Business**

- Students Joining SBMT: Mr. Eisenhardt began the meeting by establishing the goal that SBMT must at this time discuss the ongoing initiative regarding student involvement and to create a motion moving forward with the initiative or not. Dr. Sapienza shared with SBMT her interactions with site-based representatives from other school districts. She shared that nearly all of these districts included “sitting” student members who partake in site-based discussions as well as decision making. Ms. Haupt shared with the group the PTA’s concerns regarding the inclusion of students which had been shared at previous meetings as well. She went on to express that she did feel students should be represented in some capacity, and suggested the creation of a student sub-committee that would not be present at monthly site-based meetings, but would retrieve feedback from the student body through groups like Student Government. The group went on to share ideas for incorporating student feedback, noting that Student Government does elicit representation by communicating with the homeroom classes throughout the school. Ms. Gordon expressed that it may be counterintuitive to have students on a sub-committee, as their quasi-inclusion in SBMT may detract from the overall input students may be able to add to the group. Mr. Davidson agreed with this, stating that the inclusion of students permanently in site-based would provide the group with invaluable feedback, and that having students participate ad-hoc, could potentially make meetings more complicated than they have to be. He stated that as a topic that has been a matter of discussion for nearly six months, a motion should be made to move forward. The group unanimously decided to move forward with student representation by having 6<sup>th</sup> and 7<sup>th</sup> Grade students present at the next meeting to provide feedback regarding the Fall Festival and bowling event, respectively. The group decided that this would be the initial step in an ongoing effort to find the best way to incorporate students in our committee.
- 7<sup>th</sup> Grade Event: April Haupt shared that the event is still scheduled for November 7<sup>th</sup> at Bowlero. She stated that she had received an overwhelming amount of feedback and questions regarding the event, indicating that staff and students had advertised the event as decided previously. Ms. Haupt stated that they anticipated more than one hundred students to attend.

## **New Business**

- **Sharing of Committee Reports:**

Carolyn Burton's involvement with the CMS Technology Committee will be shared with the group next meeting.

Mary Nerko shared the school's PBIS (Positive Behavioral Interventions and Supports) committee goals for this year. Ms. Nerko stated that the framework is specifically designed to enhance academic and social behavior outcomes as opposed to punishment based intervention. She noted that the school has already seen a reduction of dean's issues from cafeteria related discipline problems.

- **New Initiatives:**

Mr. Eisenhardt emphasized the importance of the group eliciting ideas from constituent groups to optimize the efficacy of the committee's goals. The group was asked to take a brief moment to brainstorm ideas. Melissa Gordon inquired as to how parents could be notified regarding changes to school announcements later in the day. Mr. Davidson informed the group he would look into it.

## **Adjournment**

- The meeting was adjourned at 3:48 pm.
- The next meeting will be held on Wednesday, December 7, 2016.

*Respectfully submitted by Roger Eisenhardt*