

John Mandracchia-Sawmill Intermediate School
Commack, New York

School Based Management Team
Thursday, September 22, 2022
8:15am

MINUTES

Members in Attendance:

Liz Protosow	Michelle Tancredi-Zott
Tracy Goldman	Jen Murphy
KristiLee Hender	Evelyn Cárdenas
Michele Conigliaro	Fran Lettieri
Caren Macholz	Jacqui Rizzuto

- **Greetings**
 - Welcome greetings to all
 - Introduction of new and existing members for the 2022-2023 school year
- **Review of Ground Rules**
 - Ground rules reviewed by Ms. Tancredi-Zott
 - New member training, decisions made with consensus as well as constituents input and feedback, Principal and CTA member are considered “Static”.
- **Committees**
 - Committees and monthly meeting minutes sign up will be shared with members via Google Docs
 - Members to poll constituents and ask for feedback regarding reimplementing Sawmill’s Health & Wellness Day
 - Literacy Committee, once established, will plan for Fall Reading & Writing Initiative. Date is forthcoming.
- **Charity Fundraiser**
 - Money raised to support The Daniella Conte Foundation in 2021-2022 school-year. Discussion about their October Gala and more to come regarding getting involved to help support the event.
 - This year, Sawmill will be fundraising for The Christopher Raguso Foundation and Sawmill’s Adventure Race to culminate fundraiser will be held in May 2023.
 - Discussion to bring forth possible future charities to fundraise for.
- **No New Business**

Respectfully submitted,
Caren Macholz
Recorder