

COMMACK UNION FREE SCHOOL DISTRICT

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Dear Parent or Guardian:

The Commack School District is committed to undertaking efforts to ensure students' safety when utilizing district computers to access the internet. To this end, all possible safety measures have been taken to ensure that students do not visit questionable or obscene sites, including powerful filtering tools on all District Computers with Internet access.

The Commack UFSD assumes parents agree to permit students to access the Internet, District Network, and other computerized resources used in school unless the parent sends a letter or email to the above address indicating otherwise. This office will confirm receipt of your letter or email.

Each student attending Commack USFD receives a District-provided Chromebook. By accepting a Chromebook, students and parents agree to adhere to the Commack School District User Agreement and 1:1 Chromebook Handbook located on the District [Chromebook website](#).

A Board policy is in place that allows the work, photographs, and videos of our students to be posted on our website to honor and recognize their activities in the classroom and District, with guidelines in place to protect each individual's privacy. All web page work must be related to District authorized activities; *only* first names will be used, no other identifying information may be included, and all work and/or photographs and videos must be approved by the building administrator prior to posting.

The Commack UFSD assumes parents agree to permit students' work/photos/videos to be posted on the District website and social media feeds unless the parent sends a letter or email to the above address indicating otherwise. This office will confirm the receipt of your letter.

The Commack website is located at www.commackschools.org and contains many resources for our Commack residents. The District calendar, phone directory, individual school and PTA sites, voter information, and other valuable information can be accessed there. We also post weather-related school closings on our site. Our Board of Education can be reached via email, and the Board publication, **The Commack Courier**, is also published on the website.

Please read the Student Guidelines for Internet and Technology Use on the following pages. (Should you have any questions regarding this regulation or the use of technology in the District, please feel free to contact me at 631-912-2030).

Very truly yours,
Jose Santiago
Jose Santiago
Administrative Associate
for Instructional Technology

SUBJECT: STUDENT ACCEPTABLE USE POLICY

The Board of Education will provide access to various computerized information resources through the District's computer system ("DCS" hereafter) consisting of software, hardware, computer networks and electronic communications systems. This may include access to electronic mail, so-called "on-line services" and the "Internet." It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, shall be subject to this policy and accompanying regulations. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

This policy is intended to establish general guidelines for the acceptable student use of the DCS and also to give students and parents/guardians notice that student use of the DCS will provide student access to external computer networks not controlled by the School District. The District cannot screen or review all of the available content or materials on these external computer networks. Thus some of the available content or materials on these external networks may be deemed unsuitable for student use or access by parents/guardians.

Despite the existence of District policy, regulations and guidelines, it is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access such content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events. Parents and guardians must be willing to establish boundaries and standards for the appropriate and acceptable use of technology and communicate these boundaries and standards to their children. The appropriate/acceptable use standards outlined in this policy apply to student use of technology via the DCS or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school grounds or at school events.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate student conduct and use as well as proscribed behavior.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

(Continued)

SUBJECT: STUDENT ACCEPTABLE USE POLICY (Cont'd.)

Students who engage in unacceptable use may lose access to the DCS in accordance with applicable due process procedures, and may be subject to further discipline under the District's school conduct and discipline policy and the *District Code of Conduct*. The District reserves the right to pursue legal action against a student who willfully, maliciously or unlawfully damages or destroys property of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The MIS Administrator may access all such files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should **NOT** expect that information stored on the DCS will be private.

Notification

The District's Acceptable Use Policy and Regulations will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

Regulations will be established as necessary to implement the terms of this policy.

General Obligations Law § 3-112

NOTE: Refer also to Policy #8271 -- Internet Safety/Internet Content Filtering Policy
District Code of Conduct