

COMMACK UNION FREE SCHOOL DISTRICT
Commack, New York 11725

Wood Park Primary School

15 New Highway
Commack, New York 11725

Michelle Collison
Principal

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August 2022

Dear Wood Park Families,

It is my pleasure to welcome you to the start of the 2022-2023 school year! The staff and I look forward to working with you and your child and we are confident it will be a wonderful year!

Our first day of school begins at 9:15AM on Tuesday, September 6, 2022. Our afternoon walker line begins at 3:10PM. Our buses will depart between 3:20PM and 3:30PM. We ask for your patience with both arrival and dismissal as it does take a little longer the first few days of school. Please see the reverse side of this letter regarding specific routines for arrival and dismissal.

Bus passes have been mailed home to all eligible students by the transportation department. If you have not received your bus pass, please call transportation at 631-912-2020. Emergency Contact information needs to be entered into the Parent Portal, so please complete that information prior to the start of the school year and log on throughout the year and update this information if it changes.

On Wednesday, September 28, 2022, we will have our Open House. The times are posted on the District calendar and more information will be posted to Backpack News. On that evening, you will have the opportunity to meet with your child's teacher and learn about your child's educational program. Also, I encourage you to join the PTA and become involved in our wonderful committees. The PTA helps to provide many great opportunities to our students. Information regarding the PTA will be in your child's Welcome Packet on their desk on visitation day.

This is going to be a rewarding year for everyone! Enjoy the rest of the summer and we are eagerly awaiting the arrival of all of the students on Tuesday, September 6, 2022!

All my best,

Michelle Collison

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Wood Park Arrival Procedures

2022-2023

Arrival:

- Buses arrive to Wood Park between 9:10AM and 9:15AM.
- Staff members will begin unloading buses at 9:10AM.
- If you are dropping your child off in the AM, please enter the Wood Park parking lot at approximately 9:05AM. We will begin unloading cars at 9:10AM.
- Students should remain in your vehicle until greeted by a Wood Park staff member and/or Security.
- When entering the building (drop-off or bus arrival) students will be guided to their classrooms.
- When parking, please be mindful not to block the crosswalk, park in the intersection or park in a NO Parking area.
- If you arrive to the building after 9:20AM, your child will be marked late and you need to walk them to the visitor entrance.

Dismissal:

- All individuals picking up a student(s) must show their ID and be **designated on the Google Form** as a walker pick up designee. Please check backpack News for the Google Form. The deadline for submissions will be 4PM on August 31, 2022.
- Please remember to bring ID each day as different staff members may assist with walker dismissal.
- Walker dismissal begins at 3:10PM.
- *Student Walker Sign Out Door – Doorway closest to the parking lot facing Wicks Path.*
- Buses will begin loading between 3:20PM and 3:30PM. **Please be patient as bus routes may take a little longer the first few days of school.**
- Please note: All early dismissal pick-ups must be done prior to 2:45PM. Staff is preparing for dismissal after 2:45PM and we cannot accommodate pick-ups between 2:45PM and 3:10PM.

We ask for your patience and understanding as we navigate our walker and arrival/dismissal routines at the start of the school year. Thank you in advance!

