

**John Mandracchia-Sawmill Intermediate School
Commack, New York**

Michelle Tancredi-Zott
Principal

**New Highway
Commack, New York 11725**

Thomas Lipani
Assistant Principal

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August 2019

Dear Parent/Guardian:

Welcome back to Mandracchia-Sawmill Intermediate School and a special welcome to those children and parents who are new to our school. I hope you are enjoying your summer. The entire staff wishes you and your child a happy and successful school year. The School Based Management Team decided to have grade specific supply lists. In addition, each teacher has listed a few necessary items. The generic list can be found in the MSIS backpack news at www.commack.k12.ny.us.

The first day of school is **Wednesday, September 4**. Our school hours are 8:50a.m. to 3:05p.m. Upon arriving at school, students in third grade will report to the auditorium and fourth and fifth grade students will report directly to their classrooms. Upon arriving at school, students in third grade will report to the auditorium and fourth and fifth grade students will report directly to their classrooms. The parent/student school visitation will take place on **Tuesday, September 3** from **1:00p.m. – 3:00p.m.** Please note that dismissal for all walkers is at 2:55p.m. A student who is a walker must be on the permanent walker list or we must receive a note from you stating that your child will be picked up as a walker that day.

To insure the safety of all children, we are requesting that the children not use rolling backpacks; therefore, please keep this in mind when purchasing a backpack for your child.

The health and safety of your child are very important to us and it is essential that we have accurate information in case of injury or illness that needs medical attention at all times. Please be sure to have your information up to date.

I look forward to meeting you in September.

Sincerely,

Michelle Tancredi-Zott

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Principal