

**MINUTES OF BOARD OF EDUCATION MEETING, COMMACK, NEW YORK**

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Date: September 4, 2014  
Place: Hubbs Administration Center  
Members Present: Mrs. Guber, Mr. Hartman, Mrs. DiGirolamo, Mrs. Masciello  
Members Absent: Mr. Tampellini  
Administration  
Present: Dr. James, Mrs. Ryan, Dr. Pecora, Mr. Kolahifar, Mrs. Newman  
Counsel Present: Mr. Barnosky, Ms. Harvey  
Guests: None

Meeting called to order by Mrs. Guber at 6:31 p.m.

Motion made by Mr. Hartman, seconded by Mrs. DiGirolamo and carried unanimously (4-0) to adjourn into Executive Session at 6:31 p.m. for the purpose of:

- discussing negotiations conducted pursuant to the Taylor Law involving the CTA;
- discussing pending litigation in the matter of Renzi v. Commack Union Free School District et al;
- discussing matters leading to the appointment of particular corporations/entities; and
- seeking legal advice from the Board's attorney.

Motion made by Mrs. Masciello, seconded by Mrs. DiGirolamo and carried unanimously (4-0) to adjourn Executive Session and return to public meeting at 7:43 p.m.

Members Present: Mrs. Guber, Mr. Hartman, Mrs. DiGirolamo, Mrs. Masciello  
Members Absent: Mr. Tampellini  
Administration  
Present: Dr. James, Mrs. Newman, Mrs. Ryan, Dr. Pecora, Mr. Kolahifar, Mrs. Budde  
Counsel Present: Mr. Barnosky, Ms. Harvey  
Guests: Approximately 35 guests

- Meeting reconvened at 7:43 p.m.
- Pledge of Allegiance
- Roll Call

Conducted Audit Committee Business

Audit Committee  
portion of meeting.

**OPENING CEREMONIES**

A representative from Special Olympics presented the Board of Education with a plaque in appreciation for the District's hosting of the Special Olympics Spring Games for the past two years.

**OPENING  
CEREMONIES**  
Special Olympics  
presented a plaque –  
hosting of spring  
games.

**ADMINISTRATIVE REPORTS**

- Report on the Opening of School given by Dr. James, Mrs. Newman, Mr. Kolahifar, Dr. Pecora and Mrs. Ryan.
- Policy Revisions Presented by Dr. James:
  - Board Policy #1501 – Communication
  - Board Policy #9270.1 – Code of Ethics
  - Board Policy #9361.11 – Broadcasting and Taping of Board Meetings
  - Board Policy #9365 – Agenda

**ADMINISTRATIVE REPORTS**

Opening of Schools

Presentation regarding recommended changes to Policies.

**PUBLIC PARTICIPATION**

Heard questions and comments with regard to following agenda items: Bids/RFP - explanation with regard to choice of architect; Administrative Report – Policies – Policy #9365 – Agenda - clarification regarding informational items; Personnel explanation regarding clerical position for SAPPO program at Cedar Road; New Business Items A1, A2, A4, A5, A6, and A10 – explanation regarding services provided; Legal, Item B – clarification regarding CASA Memorandum of Agreement as it pertains to vacation carry-over; and Board Business, Item B clarification with regard to CSE and CPSE recommendations.

**PUBLIC PARTICIPATION**

Heard questions and comments from audience.

**MINUTES**

Motion made by Mrs. Masciello, seconded by Mr. Hartman and carried unanimously to approve the minutes of the August 7, 2014 Board of Education Regular Meeting.

**MINUTES**

Approved minutes – August 7, 2014 board meeting.

**PERSONNEL**

Motion made by Mrs. Guber, seconded by Mr. Hartman and carried unanimously to approve all personnel with addendum as amended and recommended.

**PERSONNEL**

Approved personnel with addendum as amended.

**CORRESPONDENCE**

The following correspondence was acknowledged:

1. Communications from Mr. Fusco received August 25, 26 and 27, 2014 re: meeting videos.

**CORRESPONDENCE**

Acknowledged correspondence from Mr. Fusco

**OLD BUSINESS**

No action was taken on the following tabled item, therefore, motion has expired:

Motion to consult with an outside agency such as NYSSBA to inquire into normal and customary billing practices of legal counsel throughout Long Island.

**OLD BUSINESS**

Tabled motion to consult with outside agency re: legal counsel is deemed expired.

**BIDS/RFP**

Motion made by Mrs. Guber, seconded by Mrs. DiGirolamo and carried unanimously to approve the following bid as recommended:

<b>Bid #</b>	<b>Name of Bid</b>	<b>Award Recommendation</b>	<b>Reason</b>
14-25A	Folding Wall & Stage Rigging, Inspection & Repairs	NY Athletic Service	Low Bidder

Motion made by Mrs. Guber, seconded by Mr. Hartman and carried unanimously to approve the following recommendation for Request for Proposal:

<b>Name of Proposal</b>	<b>Award Recommendation</b>
Architectural Services	JAG Architect

**NEW BUSINESS**

A. Motion made by Mrs. DiGirolamo, seconded by Mr. Hartman and carried unanimously to approve the following agreements and authorize the President of the Board to sign same:

	<b>Consultant/Vendor/ Association</b>	<b>Purpose</b>	<b>Budget Code</b>
1.	The Long Island Home d/b/a South Oaks Hospital	Provide the District with instructional services including transition/vocational/life skills for the period July 1, 2014 through June 30, 2015.	A2250-400-00
2.	Elwood UFSD	Tuition contract for Commack student(s) placed in Elwood UFSD special education program for the 2014-2015 school year.	A2250-470-00
3.	Irene Witthoft	Provide consultation services for Tourette syndrome for staff and parents for the 2014-15 school year.	A2250-400-00
4.	Harmony Heights School	Provide the District with educational services for the 2014-15 school year.	A2250-470-00

**BIDS/RFPs:**

Approved bid as recommended:

Folding Wall & Stage Rigging, Inspection & Repairs – NY Athletic Service

Approved RFP:

Architectural Services – JAG Architect

**NEW BUSINESS**

Approved agreements and authorized President of BOE to sign same:

The Long Island Home d/b/a South Oaks Hospital

Elwood UFSD

Irene Witthoft

Harmony Heights School

**NEW BUSINESS, Item A (Continued)**

**NEW BUSINESS –  
Item A continued:**

5.	Islip Tutoring Service, Inc.	Provide the District with services for the 2014-15 school year.	A2250-400-00
6.	Long Island Developmental Consulting, Inc.	Provide the District with educational services for the 2014-15 school year.	A2250-400-00
7.	UCP of Nassau County, Inc.	Provide the District with educational services for the 2014-15 school year.	A2250-470-00
8.	New York Therapy Placement Services, Inc.	Provide the District with related services to school children as mandated by each student’s IEP for the 2014-15 school year.	A2250-400-00
9.	School Aid Specialists (SAS)	Provide the District with services and support for State aid and Medicaid claims.	A1320-400-00 and capital fund.
10.	Developmental Disabilities, Inc.	Provide the District with educational services for the 2014-15 school year.	A2250-470-00
11.	St. James Tutoring	Provide the District with educational instruction for hospitalized students and academic tutoring services for the 2014-15 school year.	A2250-400-00
12.	Brookville Child Services, Inc. – <i>Autism Program</i>	Provide the District with educational tuition services for Commack students attending the autism program for the 2014-15 school year.	A2250-470-00
13.	Brookville Child Services, Inc.	Provided the District with educational tuition services for Commack students for the 2014-15 school year.	A2250-470-00
14.	Centris Group, LLC	Provide the District with special education related services for the 2014-15 school year.	A2250-400-00
15.	Direct Energy Business Marketing, LLC (Hess Corporation)	Gas conversion agreement to lock in the commodity rate.	N/A

Islip Tutoring Service, Inc.

Long Island Developmental Consulting, Inc.

UCP of Nassau County, Inc.

NY Therapy Placement Services, Inc.

School Aid Specialists (SAS)

Developmental Disabilities, Inc.

St. James Tutoring

Brookville Child Services, Inc. – Autism Program

Brookville Child Services, Inc.

Centris Group, LLC

Direct Energy Business Marketing, LLC (Hess Corporation)

**NEW BUSINESS (Continued)**

- B. Motion made by Mrs. Masciello, seconded by Mr. Hartman and carried unanimously to approve the district of location contracts with the following school districts for the 2014-2015 school year and authorize the President of the Board to sign same:

1. Brentwood UFSD
2. Central Islip UFSD
3. Comsewogue UFSD
4. Connetquot CSD
5. Deer Park UFSD
6. East Moriches UFSD
7. Elwood UFSD
8. Half Hollow Hills CSD
9. Harborfields CSD
10. Kings Park CSD
11. Lawrence UFSD
12. Longwood CSD
13. Mattituck-Cutchogue UFSD
14. Middle Country CSD
15. Miller Place UFSD
16. Northport-East Northport UFSD
17. Patchogue-Medford UFSD
18. Plainview-Old Bethpage CSD
19. Remsenburg-Speonk UFSD
20. Riverhead CSD
21. Rockville Centre UFSD
22. Sachem CSD
23. Sayville UFSD
24. Smithtown CSD
25. South Country CSD
26. South Huntington UFSD
27. Three Village CSD
28. West Islip UFSD
29. Wyandanch UFSD

- C. Motion made by Mrs. Guber, seconded by Mrs. Masciello and carried unanimously to accept the following donations:

1. Donation of \$825 from Rolling Hills PTA to be applied toward field trips for the students attending Rolling Hills Primary School. The funds to be deposited into the Rolling Hills Field Trip account #038.34.

**NEW BUSINESS, continued:**

Approved District of Location Contracts for the 2014-2015 school year.

Approved the following donations:

\$825 from Rolling Hills PTA – field trip account.

**NEW BUSINESS –Item C (Continued)**

2. Donation of \$5,800 from Commack High School Student Council for the purchase of banners for the south gym.

Motion made by Mrs. Masciello, seconded by Mrs. DiGirolamo and carried unanimously to approve first reading of revised polices New Business Items D, E, F and G:

- D. The administration recommends that the Board of Education approve a first reading of revised Board Policy #1501 – Communication (see attached).
- E. The administration recommends that the Board of Education approve a first reading of revised Board Policy #9270.1 – Code of Ethics (see attached).
- F. The administration recommends that the Board of Education approve a first reading of revised Board Policy #9361.11 – Broadcasting and Taping of Board Meetings (see attached).
- G. The administration recommends that the Board of Education approve a first reading of revised Board Policy #9365 – Agenda (see attached).

**LEGAL**

- A. Motion made by Mrs. Guber, seconded by Mr. Hartman and carried unanimously to acknowledge receipt of the statement of services rendered on non-retainer matters in the amount of \$5,796.32 for the period ending July 31, 2014 submitted by Lamb & Barnosky, LLP.
- B. Motion made by Mr. Hartman, seconded by Mrs. Masciello and carried unanimously to adopt the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Memorandum of Agreement with the Commack Administrative and Supervisory Association (CASA) with regard to the carryover of vacation days.

**NEW BUSINESS,  
Item C continued:**

\$5,800 from CHS Student Council – banners for the south gym.

Approved first reading of the following board policies:

Policy #1501 – Communication

Policy #9270.1 – Code of Ethics

Policy #9361.11 – Broadcasting and Taping of Board Meetings.

Policy #9365 - Agenda

**LEGAL**

Acknowledged receipt of statement for services – Lamb & Barnosky, LLP – Jul7 31, 2014.

Adopted resolution with regard to Memorandum of Agreement with CASA – carryover of vacation days.

**BOARD BUSINESS**

- A. Motion made by Mrs. Guber, seconded by Mr. Hartman and carried unanimously to acknowledge receipt of the Internal Claims Auditor’s Monthly Update.
- B. Motion made by Mrs. Masciello, seconded by Mr. Hartman and carried unanimously to acknowledge receipt of the CSE/CPSE recommendations approved on the following dates: March 4, 5, 7, 11, 14, 18, 19, 21, 24, 25, 26, and 28; April 1, 4, 8, 9, 11, 22, 23, 25 and 28; May 5, 7, and 21; June 2 and 20; July 9; and August 4, 2014.
- C. Motion made by Mrs. Guber, seconded by Mrs. DiGirolamo and carried unanimously to acknowledge receipt of the following financial report: CD Rates.
- D. Motion made by Mrs. Guber, seconded by Mrs. Masciello and carried unanimously to approve additional board meeting dates and information budget hearing as listed below:

October 16, 2014	Special Meeting
November 13, 2014	Special Meeting
January 8, 2015	Special Meeting
February 4, 2015	Special Meeting
March 26, 2015	Special Meeting (prior to Budget Workshop #2)
April 2, 2015	Information Budget Hearing
April 30, 2015	Special Meeting
May 21, 2015	Special Meeting

**PUBLIC PARTICIPATION**

Heard questions and comments with regard to the following topics: teacher’s being in attendance for visitation day; clarification regarding special meeting dates on agenda; raising revenue from the County with regard to school safety speed zones; cost to District for SAPPO program; concern regarding children who are not US citizens entering the school district; district-wide allergy policy; assessment tests; ACT testing cost; date of Bob Freeman COOG presentation; amount of unexpended funds/surplus for 2013/14 school year; commended Facilities Department for repair work done to sidewalks and curbs throughout the District.

**BOARD BUSINESS**

- Acknowledged receipt: Internal Claim’s Auditor’s Monthly Update.
- Acknowledged receipt of CSE/CPSE recommendations.
- Acknowledged receipt of financial report – CD Rates.
- Adopted additional board meeting dates and information budget hearing on the following dates: October 16, 2014 November 13, 2014 January 8, 2015 February 4, 2015 March 26, 2015 April 2, 2015 April 30, 2015 May 21, 2015

**PUBLIC PARTICIPATION**

Heard questions and comments from the public.

**ADJOURNMENT**

Motion made by Mrs. DiGirolamo, seconded by Mrs. Guber and carried unanimously to adjourn public meeting at 9:50 p.m.

**ADJOURNMENT**

Adjourned public meeting at 9:50 p.m.

Respectfully submitted by,

Mary Jane Budde,  
District Clerk