

**Commack Union Free School District
Board of Education Meeting Minutes
Hubbs Administration Center
Thursday, September 6, 2018
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender,
Jennifer Carpenter
Board Members Absent: None
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 6:15 p.m.

B. EXECUTIVE SESSION

Motion made by Mr. Behar, seconded by Mrs. Carpenter to adjourn into executive session for the purpose of discussing the following:

- Pending Litigation in the Matter(s) of an Appeal to the Commissioner regarding reduction in pay
- Negotiations conducted pursuant to the Taylor Law involving CASA, Aides and Monitors, and Security
- The employment history of a particular administrator
- Matters leading to the appointment of an administrative position
- Matters leading to the discipline of a particular teacher and non-aligned individual
- Matters leading to the appointment of a particular corporation to provide services to the District

Motion made by Mr. Behar, seconded by Mr. Hender and carried unanimously (4-0) to exit executive session at 8:08 p.m. and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

C. OPENING CEREMONIES

1. Student Recognition

a. Students were recognized for their accomplishment at the New York State Science Congress.

2. Opening of Schools Presentation
3. Role of a Board of Education Member Presentation

D. Board of Education Meeting Statement

Mr. Behar read a statement outlining the structure of the public Board meeting.

E. PUBLIC PARTICIPATION

1. Comments on Specific Agenda Items

Heard comments regarding Marion Carll Property; Safety Improvements.

F. DONATIONS

1. Donation by The Center for Disease Control and Prevention

The Board accepted, on behalf of the District, a donation by The Center for Disease Control and Prevention of \$500.00 to Commack High School for participation in the 2018 National Youth Tobacco Survey; the funds will be used in the high school's school store, and;

The District will deposit these funds into Extra Class High School-Store Account, Budget Code OT 038032-2110-450-90.

2. Donation by Kevenie Lubin through YourCause LLC

In honor of the District contributing to the academic growth of her daughter, New York Life Employee Kevenie Lubin wished to make various donations through YourCause, LLC;

The Board accepted, on behalf of the District, a donation by Kevenie Lubin, through YourCause, LLC of \$40.00 to the Commack Middle School, and;

The District will deposit these funds, and any additional funds received by Kevenie Lubin, into TA 038.27.

3. Donation by the Commack Stix Club

The Board accepted, on behalf of the District, a donation by the Commack Stix Club of new backpacks, with an estimated value of \$1,888.50, to be used by the Commack High School's Varsity Field Hockey Team.

Motion by William Hender, second by Jarrett Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

G. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

1. Correspondence received August 22, 2018, from Ms. Julie Lydon regarding air conditioning in buildings.
2. Correspondence received August 23, 2018 from Ms. Lisa Feit regarding Personnel matter.
3. Correspondence received August 28, 2018 from Mr. Sklar regarding School Safety Survey.
4. Correspondence received September 1, 2018 from Ms. Larson regarding school paperwork.
5. Correspondence received September 1, 2018 from Ms. Kramer regarding school forms.

All correspondence have been responded to accordingly.

H. CONSENT AGENDA

I. CONSENT AGENDA - MINUTES

The Board of Education Approved the minutes of the July 10, 2018 Reorganization/Regular Meeting, July 12, 2018 Special Meeting, August 1, 2018 Special Meeting, and August 16, 2018 Special Meeting.

J. CONSENT AGENDA - OLD BUSINESS

K. CONSENT AGENDA - PERSONNEL

Approved Personnel items as amended. (Attached)

L. CONSENT AGENDA - BIDS

The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
18-29	Purchase of PowerGistics	CDW Government	Low bidder

The Board of Education approved the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
Cs-042516	<u>Check Stock</u>	Mtm Print Solutions Llc	04/24/2019

Ps-062215	Plumbing - Supplies	Blackman Plumbing Supply Co., Inc.	06/21/2019
24-13.10.31	Snow Plow And Spreader Parts	Huntington Brake Service	11/24/2018
24-13.10.31	Snow Plow And Spreader Parts	Dejana Truck & Utility	11/24/2018
24-13.10.31	Snow Plow And Spreader Parts	Trius, Inc.	11/24/2018

The Board of Education approve the following BOCES BIDS:

Bid #	Name of Bid
2019-021-0405	Classroom Furniture, Seating, Risers, Lockers (Catalog Purchase)
2018R-031-0601	Doors - Repair, Maintenance, & Installation
2018-035-0313	Musical Instrument Repairs
2017C-059-0516	Musical Instrument Rentals
2017-044-0414/0721	Networked Copiers
2017-025-0510-0816R	Special Education Instructional Supplies (Catalog Purchase)
2017C-034-0503	Third Party Administrator for Tax Sheltered Annuity 403(b) & 457(b)

M. CONSENT AGENDA - NEW BUSINESS

1. Employee 11809 Agreement

The Board of Education approved Employee 11809 Agreement and authorized the President of the Board to sign the same.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

2. Resolution Agreement

The Board of Education approved the Resolution Agreement for a student for the 2018-19 school year.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

3. Health Services Contract - Wyandanch UFSD

The Board of Education approved the 2017-2018 contract with the Wyandanch UFSD for students who resided in the Wyandanch UFSD and attended a private/parochial school under the Commack UFSD jurisdiction.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

4. Obsolete and Disposable Equipment

Approved the obsolescence and disposal of the listed items:

Equipment	Model / Serial #	Tag #	Reason
4 White Art Paper Trays	n/a	96-05343 96-05344 96-05345 96-05346	The items are beyond repair and in very poor condition.

Equipment	Model / Serial #	Tag #	Reason
Everett Upright Piano	147151	54-0114	The item is unusable.
4 Korg SC1/2 Midi Computer Connectors		102528 102529 102530 102531	The items are unusable.

Item	ISBN#	Tag #	Reason
Books: "Ways of Knowing – An Introduction to Theory of Knowledge" (45 copies)	1 876659 06 8	None	Books are outdated and no longer used in IB curriculum

Book Title	ISBN#	Total	Location	Reason
American Government 1997	0-13-433207-5	91	Chs Basement	Books are outdated and no longer used to support instruction
Economics: Principles and Practices 2003	0-07-825977-0	30	Chs Basement	Books are outdated and no longer used to support instruction

Economics: Principles and Practices 1995	0-02-823048-5	82	Chs Basement	Books are outdated and no longer used to support instruction
World History the Human Experience 1999	0-02-821576-1	170	Chs Basement	Books are outdated and no longer used to support instruction
World History Connections to Today 1997	0-13-803271-8	19	Chs Basement	Books are outdated and no longer used to support instruction
The Economic Problem 1990	0-13-225194-9	5	Chs Basement	Books are outdated and no longer used to support instruction
World History Connections to Today 1999	0-13-434326-3	232	Chs Basement	Books are outdated and no longer used to support instruction
World Cultures a Global Mosaic 1996	0-13-831-801-8	43	Chs Basement	Books are outdated and no longer used to support instruction
History of the World 1996	0-395-46130-8	8	Chs Basement	Books are outdated and no longer used to support instruction
World History the Human Experience 1997	0-02-823219-4	20	Chs Basement	Books are outdated and no longer used to support instruction
Macro Economics: Principles and Policy 1998	0-03-25049-8	21	Chs Basement	Books are outdated and no longer used to support instruction
US History from 1865 1986	0-201-20901-2	18	Chs Basement	Books are outdated and no longer used to support instruction
Introduction to Psychology 4 th Edition 1996	0-534-26142-6	21	Chs Basement	Books are outdated and no longer used to support instruction
Government in the United States 1987	0-02-151260-4	33	Chs Basement	Books are outdated and no longer used to support instruction
History of Western Society 5 th Edition	0-395-70841-9	60	Chs Basement	Books are outdated and no longer used to support instruction

1995				
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Vehicle	VIN#	Mileage	Reason
2004 Chevrolet Malibu (Vehicle #11)	1G1ZU54814F102234	121,101	The item is inoperable and beyond repair.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

5. Internal Audit Reports and Corrective Action Plans

Accept the listed Internal Audit Reports and approved the corresponding Corrective Action Plans:

- a. Risk Assessment Report Update for the period ending April 30, 2018 and Corrective Action Plan.
- b. Cash Management for the period July 1, 2017 through March 6, 2018 and Corrective Action Plan.
- c. Food Service Cash Collection Procedures for the period July 1, 2017 through March 6, 2018 and Corrective Action Plan.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

6. Hold Harmless Agreement - Town of Smithtown

Approved the Hold Harmless Agreement with The Town of Smithtown for the use of the Hoyt Farm Facility by the Boys and Girls Cross-Country teams for the 2018-2019 season, and authorized the President of the Board to sign same.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

7. June Budget Transfers

Approved the June 30 Budget Transfers.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

8. Summer Guest Tuition Contract - Islip UFSD

Approved contract with the Islip UFSD for students to be placed in our special education program from July 1, 2018 to August 30, 2018, and authorized the President of the Board to sign same.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

9. Consultant/Vendor/Association Contracts – Various Vendors

Approved contracts, and riders where applicable, with the listed vendors for their services from July 1, 2018 through June 30, 2019 (unless otherwise noted) and authorized the President of the Board to sign same.

- a. Building Blocks - UPK Program
- b. The Center for Discovery - Residential Placement Services
- c. Community Care Companions, Inc. d/b/a/ Interim Healthcare of NY - Nursing Services
- d. Connections 101 - Guest Speaker for Scholarship Strategies Program
- e. Monica DeSchryver - Consultation Services
- f. Developmental Disabilities Institute - Home & Community Services - Program Related Education Services
- g. Barbara Erath - Piano Accompanist for Concerts at Burr Intermediate School
- h. Doug Erath - Piano Accompanist for Concerts at Burr Intermediate School
- i. ExecuSearch - Part-time Nurses for the District
- j. Hunter EMS - Ambulance Service for Football Games
- k. Huntington YMCA - High School Girls Varsity Swim Team Practice
- l. Learning Tech Consulting, Inc. - Educational Consulting Services
- m. LIU Post - Long Island University Post High School Scholars Program
- n. Chery Manniello - Costume Services for Musical Performances
- o. NCS Pearson, Inc. Clinical Assessments - Digital Library for Special Education Assessments - September 1, 2018 - August 30, 2019
- p. Christopher Polanish - Technical Consultant for Drama Productions
- q. School Aid Specialists - Services and Support for Filing of Medicaid Claims
- r. SCOPE - Preschool and Extended Day Program
- s. SCOPE - Before & After School Child Care Program
- t. St. Charles Hospital and Rehabilitation Center - Medical Coverage for Football Games
- u. Suffolk County Community College Beacon Program - Beacon Course Offering
- v. UCP of Suffolk - Instruction and Facilities for Disabled Students
- w. Irene Witthoft - Behavior Consultant

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

10. District-Wide Emergency Response Plan

Adopted the 2018-2019 District-Wide Emergency Response Plan for the Commack UFSD

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

11. Stipulation Agreement for 2018-19 School Year

Approved the Stipulation of Agreement.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

12. Memorandum of Agreement

Approved the Memorandum of Agreement between CUFSD and UPSEC.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

13. Non-Resident Tuition Contract

Approved the Non-Resident Tuition Contract for the 2018-2019 school year. This contract is for General Education Services.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

14. Resolution Agreement

The Board of Education approved the Resolution Agreement for a student for the 2018-2019 school year.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

15. Appointment of Legislative Committee

Upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following individuals as members to the Legislative Advocacy Committee for the period ending June 30, 2019.

Louis Bass - Community
Michael Casey - Student
Robert Ciani - Teacher
Crystal Curcio - Student
Cathleen Deutsch - Student
Sari Goldberg - Administrator
Gabby Gomez - Student
Steven Hartman - BOE
William Hender - BOE
Susan Hermer - Community
Paul Infante - Administrator
Frank Mastroianni - Student
Noa Mizrachi - Student
Lauren Montes - Community
Erin Sass - Student
Mike Seilback - Community

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

N. CONSENT AGENDA – LEGAL

O. ITEMS REMOVED FROM CONSENT AGENDA

1. Professional Development Plan

Adopted the Commack School District's Professional Development Plan.

2. Special Education Plan

The Board of Education tabled the Special Education Plan.

P. BOARD BUSINESS

1. Marion Carll Property Committee Update given by Jarrett Behar

2. Legislative Advocacy Committee Update given by Steve Hartman

3. Security Connector Group Update given by Steve Hartman

4. Statement for Professional Services Rendered by Lamb & Barnosky, LLP.

The Board of Education acknowledged receipt of the statement for professional services rendered on non-retainer matters for Lamb & Barnosky for the month of June, 2018 in the amount of \$44,912.43 and for the month of July, 2018 in the amount of \$17,859.87.

5. Financial Reports

The Board of Education acknowledged receipt of the Financial Reports listed below:

- a. Budgetary Transfer Reports: June 2018
- b. CD Rates Report: August 2018
- c. Treasurer Reports: June 2018
- d. Collateral Statement Summary: June 2018
- e. Investment Journal: June 2018
- f. Extra Class Quarterly Reports: April 1, 2018 - June 30, 2018
- g. Extra Class Yearly Reports: July 1, 2017 - June 30, 2018

6. Internal Claims Auditor's Monthly Update

The Board of Education acknowledged receipt of the Internal Claims Auditor's Monthly Update.

7. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 4/13/18; 4/24/18; 4/25/18; 5/1/18; 5/7/18; 5/8/18; 5/9/18; 5/15/18; 5/16/18; 5/22/18; 5/23/18; 5/29/18; 5/30/18; 6/5/18; 6/6/18; 6/7/18; 6/13/18; 6/15/18; 7/19/18; 7/25/18; 8/9/18; 8/14/18; 8/20/18.

Acknowledged receipt of Committee on Preschool Special Education: 7/11/18; 8/2/18; 8/16/18.

8. Resolution and Authorization for Business Entities

The Board of Education approved the Resolution and Authorization for Business Entities and authorized the President of the Board to sign same.

Motion by William Hender, second by Jarrett Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

Q. PUBLIC PARTICIPATION

Heard comments regarding Marion Carll Farm; Open House at the schools; air conditioning in the schools; health & safety of students & faculty.

R. ADJOURNMENT

1. Adjourn The Meeting